

RAJARSHI SCHOOL OF MANAGEMENT & TECHNOLOGY

UP COLLEGE CAMPUS, VARANASI

IQAC MEETING

(23-06-2021)

A meeting of the members of the Internal Quality assurance cell (IQAC) of Rajarshi School of Management & Technology, Varanasi was held in the Director's Room at the campus today, the 23 June, 2021 at 3.00 PM to discuss matters under the agenda. The Following Members were present:

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| 1 | Justice S.K. Singh (Retd.) | Member, Management Committee |
| 2 | Dr. Sanjay K. Singh, Assoc Prof., MCA | Faculty Member |
| 3 | Dr. C.P. Singh, Assoc Prof., MCA | Faculty Member |
| 4 | Dr. Preeti Singh, Assoc Prof., MBA | Faculty Member |
| 5 | Dr. P.N. Singh, Asst. Prof. MBA | Faculty Member |
| 6 | Dr. Rajendra Sharma, Asst. Prof, MBA | Faculty Member |
| 7 | Mr. Ashutosh Srivastava, Asst. Prof, MCA | Faculty Member |
| 8 | Mr. Anurag Singh, Programmer, MCA | Faculty Member |
| 9 | Mr. Pawan Singh, Accountant | Office Representative |
| 10 | Mr. Sunil Singh | Office Representative |
| 11 | Dr. Vinita Kalra, Assoc Prof. MBA | Coordinator |
| 12 | Prof. Aman Gupta, Director, RSMT | Chairman |

Meeting Agenda

To discuss matters about concerted efforts for the NAAC AQAR namely the assignment of tasks to the members of the newly constituted IQAC.

1. Formation of a core group/quality circle and assignment of the tasks to the faculty members across the seven Key Indicators/Criteria.
2. Submission of the detailed planning of relevant data collection/work to be done keeping in view to enhance the quality in the area falling under their Criteria.
3. Fixation of the fortnightly meeting date for discussion about the progress
4. Discussion about seeking professional help to expedite the matter.



Discussion :

After a formal welcome by the IQAC Chairperson & Director, RSMT Varanasi, Prof. Aman Gupta, IQAC Coordinator, Dr. Vinita Kalra conducted further proceedings.

- a) As per the vision of IQAC, the need of developing a mechanism to promote consistent action plans to improve the academic and administrative performance of the institution has been emphasized.
- b) To promote the institutional quality, a NAAC Core Group was constituted as per IQAC – Resolutions and the responsibilities were allocated to the faculty members.
- c) It was decided the Coordinator-IQAC is going to convene a meeting of the group members to ensure the annual contribution on their parts.
- d) The core group members are assigned the tasks for AQAR compliance.
- e) To discuss matters about the parameters defined for the purpose in the NAAC perspective, the members also decided that IQAC would be organizing a seminar/workshop on the topics of Entrepreneurship, Research Methodology, and IPR.
- f) It has been decided to evolve a strategic plan to implement a Rain Water Harvesting System in the institute.
- g) The members also suggested organizing events addressing the cross-cutting issues at per earliest convenient time. The meeting culminated with a formal Vote of thanks to the Chair and the Hon'ble members.

